



## NOTL PUBLIC LIBRARY BOARD MEETING DRAFT MINUTES

Wednesday, February 16<sup>th</sup>, 7:00 p.m.

Last motion 21–40

### 1. Call to Order

A virtual meeting of the Niagara-on-the-Lake Public Library Board was called to order at 7:03 p.m.

**Present:** Allan Bisback (Councilor), Wendy Cheropita (Councilor), Robin Foster, Betty Knight, Stuart McCormack, Daryl Novak (Chair), Lisa Traficante

**Regrets:** None

**Absent:** David Hunter (Vice Chair)

**Staff:** Sarah Bowers (Technical Services Coordinator), Debbie Krause (Community Engagement Coordinator), Max Roberts-Ramos (Page), Cathy Simpson (CEO), Laura Tait (Manager), Mariana van Berkum (Migrant Worker Resource Assistant)

### 2. Deputations

No deputations were received.

### 3. Declaration of conflict of interest

No conflicts of interest were declared.

### 4. Approval of agenda

**MOTION 22-01:** Moved by L. Traficante that the agenda be approved as amended. **CARRIED**

### 5. Approval of Consent Agenda

5.1. Library Board Meeting Minutes, November 17<sup>th</sup>, 2021

5.2. CEO Report

5.3. Correspondence

5.4. Media Coverage

**ACTION:** CEO to share letter from D. Trivett with town council.

**MOTION 22-02:** Moved by S. McCormack that the consent agenda be approved. **CARRIED**

## 6. Migrant Farm Worker Resource Assistant Final Report

D. Krause reviewed the library's 2021 migrant farm worker outreach including next steps and introduced Migrant Worker Resource Assistant, M. van Berkum, who recently completed her internship with the library. M. van Berkum presented her final report highlighting the transportation and language barriers workers face.

**MOTION 22-03:** Moved by S. McCormack that before further migrant worker outreach is done a detailed work plan with measurable goals be put before the board for approval. **DEFEATED.**

**MOTION 22-04:** Moved by D. Novak to accept the Migrant Farm Worker Resource Assistant Final Report and request an update. **CARRIED.**

## 7. Business Arising

### 7.1. Memorandum of Understanding (MOU)

The meeting between C. Simpson and M. Cluckie, to review the MOU has been postponed until March 1<sup>st</sup>.

**ACTION:** C Simpson to incorporate board member recruitment input from the discussion of policy GOV – 12 Board Succession Planning into the MOU.

## 8. Committee Work Approval Process

D. Novak led a discussion about committees of the board and the process for bringing their work to the full board for discussion and approval.

**ACTION:** Distribute policies two weeks before board meetings for review and direct questions to the policy committee chair.

## 9. Concept Garden

B. Knight and R. Foster updated the board on the status of the concept garden including a potential partnership with the citizen group lobbying for an accessible garden behind the community centre and a recent discussion with Parks and Recreation Manager, K. Turcotte regarding his department's vision for the green space behind the library & community centre.

**ACTION:** A. Bisback & W. Cheropita to request town council engage in a visioning process for the green space behind the community centre/library.

**ACTION:** B. Knight & R. Foster to attend the March COW meeting.

**MOTION 22 – 05:** Moved by R. Foster that the library board supports a collaborative visioning exercise for the green space behind the community centre and library and a library board representative provide input to town plans for the green space. **CARRIED.**

## **10. Policy Update**

### **10.1. Upcoming Policies**

B. Knight confirmed the policy committee has been meeting but policy reviews at the board level have been delayed and a large number of policies will be coming forward in March.

### **10.2. Discussion of GOV-12 Board Succession Planning**

S. McCormack reviewed policy GOV-12 and solicited board input on the inclusion of a board recommended list of candidates.

**MOTION 22-06:** Moved by W. Cheropita that GOV-12 Board Succession Planning be approved. **CARRIED**

**ACTION:** Form an ad hoc board recruitment committee including two to three board members and the CEO to develop a board recruitment strategy during the summer.

## **11. Advocacy, Engagement & Inquiries**

### **11.1. Pumphouse Art Gallery Project Honouring Frontline Workers**

W. Cheropita thanked library staff for collaborating with the Pumphouse Art Gallery by providing a folding table for residents to create paper cranes in honour of frontline workers service during the pandemic.

## **12. Other Business**

### **12.1. Rainbow Crosswalk Endorsement**

B. Knight led a discussion about supporting the location of the town's rainbow crosswalk near the library.

**MOTION 22-07:** Moved by B. Knight:

Whereas the Town of Niagara-on-the-Lake has approved in principle the installation of a rainbow crosswalk;

And whereas the Town has deferred expenditures and installation until there has been more consultation about location;

And whereas the Diversity, Equity, and Inclusion (“DEI”) Committee has passed a motion that includes a recommendation that one of four locations that should be considered is proximate to the Library – either crossing Regional Road 55 at Anderson Lane or crossing Anderson Lane at Regional Road 55;

Now therefore the Library Board endorses the installation of a rainbow crosswalk and supports the above noted Regional Road 55/Anderson Lane location as an ideal location for the Rainbow Crosswalk. **CARRIED**

**12.2. CEO Ten-Year Anniversary**

D. Novak acknowledged C. Simpson’s tenth year with the library as CEO and reviewed some of her career highlights and accomplishments including local history digitization, garden expansion, interior renovation and self-service in the town’s villages.

**13. Meeting Termination**

**MOTION 22-08:** Moved by W. Cheropita that the meeting be terminated at 8:52 p.m.

**Next meeting March 16<sup>th</sup>, 7:00 p.m. in the Library Rotunda.**